

# Student Personal Access Account Lookup Process

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## HOW TO GET YOUR LOGIN INFORMATION

### Beginning of Year Initial Student Access Account Lookup

At the beginning of the year, all 7-12<sup>th</sup> grade students were given a handout with their MCS network login information AND their PowerSchool Portal Access Account information. This Account info was specifically for the student's own PowerSchool login, not for their parents. A typical account ID and password would look something like:

User ID: 12345

Password: 12345

### Newly Enrolled Student Access Account Lookup

When a new student is enrolled into MCS, their network login is automatically created overnight. Any teacher or office staff can look this up in MOSIS for them the next school day. Once a student has their MCS login, they can login to any networked computer and go to <http://www.mcslearn.com> and follow the [Student Lookup link](#). The student's SSN will need to be in the data base and the student will need to know the last four digits to get their Access Account info for the PowerSchool Portal.

### Login Problems

If you have forgotten your password and/or user ID, try the [Student Lookup](#) app. If you still have problems, contact your school site and they can help you change your password or look up your ID.

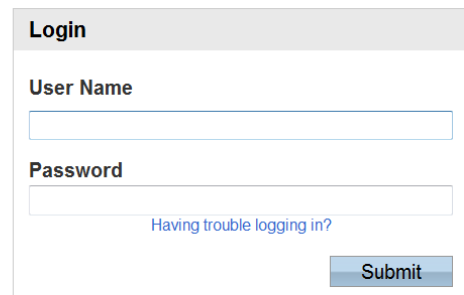
## WHERE TO LOGIN

There are two different login sites depending on the grade level.

- K-8<sup>th</sup> login here <https://psk8.monet.k12.ca.us/>
- 9<sup>th</sup> – 12<sup>th</sup> login here <https://pshs.monet.k12.ca.us/>

Login in with the User Name and Password from above. There is no need for students to click on **Create an Account**.

\*Please keep this information private and never share your login with anyone other than your parents.



The image shows a login form with a grey header titled "Login". Below the header are two input fields: "User Name" and "Password". The "User Name" field is empty. Below the "Password" field is a blue link that says "Having trouble logging in?". At the bottom right of the form is a blue "Submit" button.